

January 2, 2019

Chairman Helgevold called the organizational meeting of the Wright County Board of Supervisors to order at 9:00 a.m.

First order of business was to give the Oath of Office to the newly elected officials. The oath was given by Chairman Helgevold to Supervisor Dean Kluss, Recorder Denise Baker, Treasurer Peggy Schluttenhofer, and Attorney Eric Simonson.

The meeting resumed with Rasmussen, Kluss, and Helgevold taking their seat as the 2019 Wright County Board of Supervisors.

There was then a motion by Kluss and seconded by Rasmussen to elect Rick Rasmussen as Chairman and Karl Helgevold as Chairman Pro-tem for 2019. Motion carries.

Minutes of the previous regular meeting of December 31, 2018 were read and approved.

No claims submitted for approval.

Motion by Kluss and seconded by Helgevold to set the mileage rate for Wright County Employees at .48 cents per mile.

Motion by Helgevold and seconded by Kluss to set the drainage district interest rate at 6%. Motion carries.

Motion by Kluss and seconded by Helgevold to set the Holiday's as follows with an additional ½ day off for Christmas Eve. Motion carries.

**HOLIDAY'S FOR
WRIGHT COUNTY 2019**

Presidents' Day	Monday, February 18 th
Memorial Day	Monday, May 27 th
Fourth of July	Thursday, July 4 th
Labor Day	Monday, September 2 nd
Veterans' Day	Monday, November 11 th
Thanksgiving Day	Thursday, November 28 th
Day after Thanksgiving	Friday, November 29 th
Christmas Eve.	½ day Tuesday, December 24 th
Christmas Day	Wednesday, December 25 th
New Year's Day	Wednesday, January 1, 2020

Motion by Helgevold and seconded by Rasmussen to approve the petty cash for various offices as designated below. Motion carries.

Petty cash for offices:

County Auditor	\$20.00
County Engineer	\$50.00
Public Health Nurses	\$55.00
County Sheriff	\$200.00
County Treasurer	\$50.00

Appointment of Eminent Domain members was tabled to next week.

Motion by Helgevold and seconded by Kluss to accept the cash count from the Treasurer at close of December 31, 2018 business. Motion carries.

Appointment of boards. Motion by Kluss and seconded by Helgevold to approve the appointment of board members to the following boards. Motion carries.

<u>Organization</u>	<u>Representative</u>
Courthouse & Jail	The Board as a whole
County Farm	The Board as a whole
Roads & Drainage	The Board as a whole
Union Negotiations	The Board as a whole
Department Heads	Chairman
Historical Preservation	Andy Yackle
Mid Iowa Growth Partnership	Cindy Litwiller
MIDAS Transit Committee appointment	Cindy Litwiller
MIDAS Economic Development Voting member	Cindy Litwiller
MIDAS Transit alternate	Courtney Stewart
Midas Executive Board	Darrel Steven Carlyle - Belmond
MIDAS Executive Board	Dean Kluss
Building Families	Dean Kluss
Community Family Resources	Dean Kluss
Upper Des Moines Opportunity - alternate	Dean Kluss
Iowa Drainage District Association	Dean Kluss
Local Emergency Planning Commission	Dean Kluss
Wright County Emergency Management Commission & E911 Board	Dean Kluss - Liason
Hazardous Materials Response Commission - Alternate	Jim Lester
Second Judicial District, Correctional Services Board of Directors - Alt.	Karl Helgevold
Wright County Sanitary Landfill	Karl Helgevold
Central Iowa Juvenile Detention Center - Alternate	Karl Helgevold
Wright County Board of Health	Karl Helgevold
Decat	Karl Helgevold
County Social Services	Karl Helgevold
Wright County Economic Development Commission	Karl Helgevold
Emergency Management & E911 Board	Karl Helgevold
Second Judicial District, Correctional Services Board of Directors	Rick Rasmussen
Upper Des Moines Opportunity	Rick Rasmussen
UDMO - County Advisory	Rick Rasmussen
Wright County Sanitary Landfill - Alternate	Rick Rasmussen
Central Iowa Juvenile Detention Center	Rick Rasmussen
ADA Coordinator	Rick Rasmussen

JTPA Regional Workforce Investment Board	Rick Rasmussen
Wright County Safety Committee/Wellness	Rick Rasmussen
Iowa Drainage District Association - Alternate	Rick Rasmussen
HIPAA	Rick Rasmussen
County Social Services - Alternate	Rick Rasmussen
BioTerrorism/Preparedness	Rick Rasmussen
Wright County Security	Rick Rasmussen
Hazardous Materials Response Commission	Rick Rasmussen
Iowa Drainage District Association - Alternate	Rick Rasmussen
Mid Iowa Growth Partnership - Alternate	Sara Middleton
MIDAS Transit Committee appointment alternate	Sara Middleton

Motion by Rasmussen and seconded by Kluss to appoint Dave Johnson as Drainage Attorney. Motion carries.

Motion by Rasmussen and seconded by Helgevold to appoint Wright County Monitor, Belmond Independent, and Eagle Grove Eagle as the official newspapers for County news. Motion carries.

Motion by Kluss and seconded by Helgevold to appoint Adam Clemons as the Wright County Engineer. Motion carries.

Motion by Kluss and seconded by Helgevold to appoint the following Township Trustees and Clerks with term expiring as listed. Motion carries.

Township Trustees and Clerks - appointments Jan. 2nd, 2019

		Township	Term Exp.
Laura	Johnson	Belmond	12/31/2022
Verne	McLaughlin, Jr.	Belmond	12/31/2020
Brian	Worden	Belmond	12/31/2020
Ray	Stockseth, Clerk	Belmond	12/31/2022
Marty	Ostermann	Blaine	12/31/2022
Tom	Watne	Blaine	12/31/2020
Mike	Wibholm	Blaine	12/31/2020
Brian	Ellis, Clerk	Blaine	12/31/2022
Thomas	Huntley	Boone	12/31/2022
Curtis	Meinke	Boone	12/31/2020
Dale	Kraft	Boone	12/31/2020
Nate	Huntley, Clerk	Boone	12/31/2022
Dana	Wanken	Dayton	12/31/2022
Wayne	Watts	Dayton	12/31/2020
Roger	Kallem	Dayton	12/31/2020
Lanette	Watts, Clerk	Dayton	12/31/2022
Gary	Funnell	Eagle Grove	12/31/2022
Dean E.	Nelson	Eagle Grove	12/31/2020
Arnold	Wagner	Eagle Grove	12/31/2020
Douglas	Helgevold, Clerk	Eagle Grove	12/31/2022

Duncan	Campbell	Grant	12/31/2022
James	Radke	Grant	12/31/2020
Gary F.	Martin	Grant	12/31/2020
JoAnne	Olson, Clerk	Grant	12/31/2022
Joel	Sebby	Lake	12/31/2022
Earl S.	Odland	Lake	12/31/2020
Larry E.	Draves	Lake	12/31/2020
Dan	Odland, Clerk	Lake	12/31/2022
Adam	Harvey	Liberty	12/31/2022
Boyd	Crees	Liberty	12/31/2020
Jim	Rasmussen	Liberty	12/31/2020
Carol	Ganzeveld, Clerk	Liberty	12/31/2022
Micheal	Magee	Lincoln	12/31/2022
Daryl	Zweifel	Lincoln	12/31/2020
Mark	Cramer	Lincoln	12/31/2020
Michael	Stevens, Clerk	Lincoln	12/31/2022
Scott	Hasty	Norway	12/31/2022
Rodney	Legleiter	Norway	12/31/2020
Donavon	Baker	Norway	12/31/2020
Brian	Harle, Clerk	Norway	12/31/2022
Eugene	Pals	Pleasant	12/31/2022
Troy	Watne	Pleasant	12/31/2020
Curt	Pals, Clerk	Pleasant	12/31/2022
Ronald	Jurgens	Pleasant	12/31/2020
Kenneth M.	Mersch	Troy	12/31/2022
Mike	Leshner	Troy	12/31/2020
Steve	Voss	Troy	12/31/2020
Carol	Leshner, Clerk	Troy	12/31/2022
Raymond	Johnson	Vernon	12/31/2022
Bob	Ritter	Vernon	12/31/2020
John	Heiden	Vernon	12/31/2020
Marion	Denger, Clerk	Vernon	12/31/2022

Motion by Kluss and seconded by Helgevold to appoint Jon Ahrendsen as the Wright County Medical Examiner and the deputies as listed. Motion carries.

Medical Examiner: Jon Ahrendsen MD

Deputy Examiners:

Amanda Tew DO

Andrea McLoughlin MD

Michael McLoughlin MD

Renee Diamond MD

Charles Brindle MD

Ryan Coppola DO

Chance Coppola DO

Michael Whitters DO

Dennis Colby DO

Dustin Smith MD
 Donald Junge DO
 Nik Nikoueiha MD

Medical Investigators:

Vinny Frank PA
 Savannah Schnetzer EMT

Motion by Kluss and seconded by Helgevold to approve Resolution 2019-01 on authorizing attendance at meetings. By roll call vote: Ayes – Kluss, Rasmussen, and Helgevold; Nays – None. Resolution 2019-01 duly passes and reads as follows:

Resolution 2019 – 01

RESOLUTION AUTHORIZING ATTENDANCE AT MEETINGS

IT IS HEREBY RESOLVED by the Wright County Board of Supervisors that they authorize elective and appointive officials of Wright County to attend all meetings approved by the Executive Committee of the Iowa State Association of Counties.

BE IT FURTHER RESOLVED that Clerks in the various offices shall be authorized to attend meetings when approved by their governing officer.

Dated at Clarion, IA this 2nd day of January, 2019

Motion by Kluss and seconded by Helgevold to approve Resolution 2019-02 on authorizing the Auditor to make the following payments without prior approval. Ayes – Kluss, Rasmussen, and Helgevold; Nays – None. Resolution 2019-02 duly passes and reads as follows:

Resolution 2019 – 02

IT IS HEREBY RESOLVED by the board of Supervisors of Wright County, Iowa, that, pursuant to the provisions of Section 331.506(3) of the 2013 Code of Iowa, the Auditor is hereby authorized to make the following payment without prior approval by the board.

1. For fixed charges including, but not limited to, freight, express, postage, water, light, telephone service or contractual services, after a bill is filed with the Auditor.
2. For salaries and payrolls if the compensation has been fixed or approved by the Board. The salary or payroll shall be certified by the officer or supervisor under whose direction or supervision the compensation is earned.

Dated at Clarion, IA this 2nd day of January, 2019.

Motion by Helgevold and seconded by Kluss to approve Resolution 2019-03 on authorizing the Wright County Treasurer to deposit funds not to exceed certain amounts. Ayes – Kluss, Rasmussen, and Helgevold; Nays – None. Resolution 2019-03 duly passes and reads as follows:

Resolution 2019-03

RESOLUTION NAMING DEPOSITORIES

BE IT RESOLVED that the Board of Supervisors of Wright County, Iowa approved the list of financial institutions..

The Wright County Treasurer is hereby authorized to deposit the Wright County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below.

DEPOSITORY	LOCATION OF HOME OFFICE	MAXIMUM BALANCE IN EFFECT UNDER THIS RESOLUTION
FIRST CITIZENS NATIONAL BANK	MASON CITY (CLARION OFFICE)	\$ 10,000,000.00
FIRST STATE BANK	WEBSTER CITY (CLARION OFFICE)	\$ 5,000,000.00
SECURITY SAVINGS BANK	EAGLE GROVE	\$ 5,000,000.00
FIRST STATE BANK	BELMOND	\$ 1,500,000.00
WELLS FARGO IOWA N.A.	SAN FRANCISCO, CA (CLARION OFFICE)	\$ 1,000,000.00
UNITED BANK & TRUST CO	SHEFFIELD (DOWS OFFICE)	\$ 100,000.00
GREEN BELT BANK & TRUST	BELMOND	\$ 3,000,000.00

Dated at Clarion, IA this 2rd day of January 2019.

Motion by Kluss and seconded by Helgevold to approve Resolution 2019-04 on the Construction Evaluation Resolution. Ayes – Kluss, Rasmussen, and Helgevold; Nays – None. Resolution 2019-04 duly passes and reads as follows:

**RESOLUTION #2019-04
CONSTRUCTION EVALUATION RESOLUTION**

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2019 and January 31, 2020 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WRIGHT COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Motion by Helgevold and seconded by Kluss to approve Resolution 2019-05 on authorizing the Wright County Sheriff to deposit funds not to exceed certain amounts. Ayes – Kluss, Rasmussen, and Helgevold; Nays – None. Resolution 2019-05 duly passes and reads as follows:

RESOLUTION ESTABLISHING DEPOSITORIES

Wright County Sheriff

Resolution 2019-05

BE IT RESOLVED that the Board of Supervisors of Wright County, Iowa approved First Citizens National Bank, Clarion as the official depository for the Wright County Sheriff.

The Wright County Sheriff is hereby authorized to deposit the Wright County funds in amounts not to exceed the maximum approved for the financial institution as set out below.

DEPOSITORY	LOCATION OF HOME OFFICE	MAXIMUM BALANCE IN EFFECT UNDER THIS RESOLUTION
-------------------	--------------------------------	--

First Citizens National Bank	Clarion Office	\$ 150,000.00
------------------------------	----------------	---------------

Dated at Clarion, Iowa this 2nd day of January, 2019.

Motion by Kluss and seconded by Rasmussen to approve Resolution 2019-06 on authorizing the Wright County Recorder to deposit the Wright County funds in amount not to exceed certain amounts. Ayes – Kluss, Rasmussen, and Helgevold; Nays – None. Resolution 2019-06 duly passes and reads as follows:

RESOLUTION 2019-06 NAMING DEPOSITORIES

Wright County Recorder

BE IT RESOLVED that the Board of Supervisors of Wright County, Iowa approved the list of financial institutions.

The Wright County Recorder is hereby authorized to deposit the Wright County funds in amount not to exceed the maximum approved for each respective financial institution as set out below.

DEPOSITORY	LOCATION OF HOME OFFICE	MAXIMUM BALANCE IN EFFECT UNDER THIS RESOLUTION
-------------------	--------------------------------	--

FIRST CITIZENS NATIONAL BANK	MASON CITY (CLARION OFFICE)	\$100,000.00
------------------------------	-----------------------------	--------------

Dated at Clarion, IA this 2nd day of January, 2019.

Held conference call with Hancock and Franklin County on Joint Drainage District #125-49-1. The joint boards met to review and take action on Change Order No. 2 requesting the contract to be changed from a unit price contract to a lump sum contract, and Revised Pay Estimate No. 1.

Drainage Clerk, Deb Lukes, explained that for the Change Order, when the contractor bid on the project, they went out and researched the ditch and determined how much it would take them to complete the project. Approving this change order will eliminate any future change orders. Furthermore, the contractor is aware that there is a two (2) year warranty and anything that may come up within two years of completion will be their responsibility at their own expense.

Lukes then explained that the Revised Pay Estimate No. 1 is a *revised* due to the change of contract. The pay estimate is for work completed. Said Pay Estimate is for \$116,752.50.

Motion by Mike Nolte of Franklin County and seconded by Dean Kluss of Wright County to approve Change Order No. 2 to change the contract terms from a unit price contract to a lump sum contract. Motion carries.

Motion by Rick Rasmussen of Wright County and seconded by Corey Eberling of Franklin County to approve Revised Pay Estimate No 1 in the amount of \$116,752.50. Motion carries.

Motion by Kluss and seconded by Helgevold to adjourn the meeting. Motion carries.

Rick Rasmussen, Chairman
Wright County Board of Supervisors

Betty Ellis, Wright County Auditor